

Marina Coast Water District

Marina Council Chambers
211 Hillcrest Avenue
Marina, California

Regular Board Meeting
June 3, 2013
7:00 p.m.

Draft Minutes

1. Call to Order:

President Moore called the meeting to order at 7:00 p.m. on June 3, 2013.

2. Roll Call:

Board Members Present:

Jan Shriner – Vice President
Howard Gustafson
Bill Lee
Peter Le

Board Members Absent:

Tom Moore – President - excused

Staff Members Present:

Brian Lee, Deputy General Manager/District Engineer
James Derbin, Operations and Maintenance Superintendent
Jean Premutati, Management Services Administrator
Kelly Cadiente, Director of Administrative Services
Brian True, Capital Projects Manager
Patrick Breen, Project Manager
Paula Riso, Executive Assistant/Board Clerk

Audience Member:

Patrick Dobbins

3. Pledge of Allegiance:

Vice President Shriner led everyone present in the pledge of allegiance.

4. Oral Communications:

No comments.

5. Budget Workshop:

A. Receive Draft Budget for FY 2013-2014 and Provide Direction Regarding Preparation of Final Budget Documents:

Ms. Kelly Cadiente, Director of Administrative Services, introduced this item and gave a brief presentation of the draft FY 2013-2014 budget.

Director Gustafson asked if the Rate Study included the Ord Community. Ms. Cadiente answered affirmatively.

Vice President Shriner questioned if the Debt Coverage Ratio was sufficient. Ms. Cadiente answered that Central Marina was meeting the coverage, but the Ord Community was not. She noted that as a whole, the District was meeting the Debt Coverage Ratio for the 2006 Bond but not the 2010 Bond in this draft budget.

Director Le asked if the Board had a policy on the Capital Reserve Replacement Fund. Ms. Cadiente answered that there was a policy to have a \$1 million balance in each cost center. Director Le noted that at the last meeting he asked for a new project to be added to the budget for an alternative water supply. He also asked about establishing a rate for 1" fire sprinkler systems; why the sewer capacity charges were higher for Marina than the Ord Community; plan check fees; and, the line item titled "Funding source to be obtained".

Mr. Brian Lee, Deputy General Manager/District Engineer, requested that the Board put all their questions in writing to ensure that staff can respond accurately.

B. Receive District Draft Five-Year Capital Improvement Projects Budget for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final CIP Budget Documents:

Mr. Lee introduced this item. Clarifying questions were asked of staff.

Director Le asked that staff discuss with the Water/Wastewater Oversight Committee when recycled water was anticipated and put funds in the budget to pay for staff time and professional services to prepare for it. He also asked that \$1 million in funds be put into the budget to allow for professional fees on regional desalination. Director Le also commented that the State of California offers \$75,000 matching grant funds towards alternative water supplies and suggested putting money in the budget to look into them.

6. Director's Comments:

Director Gustafson commented that staff received a lot of information from this meeting and that he would send any questions in writing.

Agenda Item 6 (continued):

Director Le stated that he had emailed some comments to the FORA Board members regarding the FORA CIP and will send a copy to Mr. Lee.

Vice President Shriner commented that the Denver Post printed local voting records and suggested that maybe the District look into publishing the voting records of the Board members.

Vice President Shriner commented that there was a need for another meeting to discuss closed session items and asked if Board members were available on June 10th.

Director Lee said he was available after 6:45 p.m.

Director Le said that he was available.

Director Gustafson said that he was available.

7. Adjournment:

At 8:00 p.m. Vice President Shriner adjourned the meeting to June 10, 2013, at 6:45 p.m. at 11 Reservation Road, Marina.

APPROVED:

Thomas P. Moore, President

ATTEST:

Brian C. Lee, Deputy Secretary